

**GOVERNMENT OF WEST BENGAL**  
**Office of the Chief Medical Officer of Health**  
**North 24 Parganas**

No.

Dated

**SHORT TENDER NOTICE**

In terms of G.O.No.HF/N/MS/248/W-134/04 dated 02.09.2004 of the Jt. Secretary, Deptt. of Health & Family Welfare (MS Branch) and Notification No.3564-WT/3M-81/98 dated 24.11.2008 of the Transport Deptt., Govt of West Bengal, **sealed tenders** are invited from the bonafied agencies/owners, for **hiring Staff Cars and Ambulances** ( with driver ) for the health institutions and offices in the district of North 24 Parganas, for one year.

**Last date of receipt : 14.03.2012 upto 2 P.M.(through speed post only)**  
**Date of opening : Same day at 4 P.M.**

List of health units for which vehicles required (Annexure-I ), Form of Application ( Annexure-II ), Terms & Conditions ( Annexure-III ) are enclosed.

**Those who have submitted bid documents (with all required papers & Bank Drafts) in the 1<sup>st</sup> Tender & 2<sup>nd</sup> Tender but not opened, need not submit for 3<sup>rd</sup> tender for the same Institution (s)**

sd/s  
**Chief Medical Officer of Health**  
**North 24-Parganas.**

No.

918/1

Dated 07.03.2012

Copy forwarded for information to the DIO, NIC, North 24 Parganas with the request to please arrange for publication the tender notice in the official website of this district.

sd/s  
**Chief Medical Officer of Health**  
**North 24-Parganas**

No.

Dated

Copy forwarded for information and necessary action to :-

- 1) Director of Health Services, West Bengal
- 2) Jt. Secretary to the Govt. of West Bengal, Deptt. of H & FW (MS Branch)
- 3) Jt. Director of Health Services (P & D), West Bengal
- 4) Jt. Director of Health Services (Transport), West Bengal
- 5-7) Dy. CMOH-I / II / III, North 24 Pgs.
- 8) DMCHO, North 24 Pgs.
- 9) ZLO / DTO, North 24 Pgs.
- 10) RHTO, North 24 Pgs.
- 11) ACMOH, Salt Lake Sub-Division, North 24 Pgs.
- 12-24) Superintendent, Dist. Hosp./All SDH / All SGH, North 24 Pgs.
- 25) Accounts Officer of this office
- 26) Office Notice Board.

**Chief Medical Officer of Health**  
**North 24-Parganas**


**Annexure-I**

**A. Staff Car ( Small Utility Vehicle ) ( Non Air Conditioned ) ( One for each )**

- 1) CMOH, North 24 Parganas (HIMS)
- 2) ACMOH, Salt Lake Sub-Division, North 24 Pgs.
- 3) District Hospital, North 24 Parganas
- 4) Salt Lake (Bidhannagar) SD Hospital, North 24 Pgs.
- 5) Basirhat Sub Divisional Hospital, North 24 Parganas
- 6) Dr. J.R.Dhar SD Hospital, North 24 Pgs.
- 7) Habra State General Hospital, North 24 Pgs.
- 8) Baranagar State General Hospital, North 24 Pgs.
- 9) Panihati State General Hospital, North 24 Pgs.
- 10) Sree Balaram Seva Mandir State General Hospital, North 24 Pgs.
- 11) Naihati S.G. Hospital. North 24 Parganas

**B. Ambulance ( Auto Rickshaw )**

- 1) Sandelerbil BPHC

  
**Chief Medical Officer of Health  
North 24-Parganas.**





**Annexure-II**

( Application for tender for hiring Staff Car / Ambulance for .....  
..... Hospital vide NIT..... dated .....)

- 1. Name of the bidder :
- 2. Car / Vehicle Registration No.& date :
- 3. Chassis No. :
- 4. Engine No. :
- 5. Category of vehicle ( in terms of Mass Emission standard ) :
- 6. Brand , Model, year of manufacture :
- 7. Documents enclosed :-
  - i)
  - ii)
  - iii)
  - iv)
  - v)
  - vi)

- 8) Rate for hiring charges tendered ( for Staff Car )
  - a) For first 10 hours, per day Rs. \_\_\_\_\_  
(Rupees .....)
  - b) For every hour exceeding 10 hours Rs. \_\_\_\_\_  
(Rupees.....)

- 9) Rate for hiring charges tendered ( for Ambulance )
  - a) Rate per day Rs.....  
( Rupees .....)
  - b) Rate per month Rs.....  
( Rupees .....)

Signature of the owner (s).....

Name of the owner(s) .....

Address of the owner(s) .....

Contact No. : Land line..... Mobile .....



### Annexure-III

#### Terms & Conditions

- 1) The bid documents will be received by **Speed Post only**, addressed to the Chief Medical Officer of Health, North 24 Parganas, Kolkata-700124.
- 2) The bid documents to be submitted under sealed cover and to be super scribed on the envelope, as "**Tender for ..... for ..... hospital**".
- 3) The vehicle must be **diesel operated** and **commercially registered**.
- 4) No price preference should be given to any organization / Society
- 5) The bidder must have PAN, Service Tax Registration and Commercial Tax Registration of current validity
- 6) The vehicle for which the rate quoted, must not be more than five years old from the date of opening of the tender. Supporting document has to be submitted.
- 7) The vehicle will be hired on monthly basis, including driver and the proportionate daily rate should be quoted as per Annexure IV.
- 8) The bidder must have at least two years experience in any Govt. Hospital (s) or Private Hospital (s). Experience Certificate (s) to be submitted.
- 9) In case of breakdown of the vehicle, replacement has to be provided by the bidder.
- 10) All the charges and fees for License, duties, taxes and levies have to be borne by the owner of the vehicle.
- 11) The Driver must have a valid license. A log-book should be maintained by the driver, format of which will be provided by the office of the CMOH/ ACMOH/ Superintendent
- 10) The minimum mileage to be offered **12 k.m/litre**.
- 11) In case of any absence/ leave of the driver, a suitable replacement should be provided by the bidder with an intimation in writing to the authority.
- 12) The Selection committee have the right to accept/ cancel any tender without showing any cause thereof.

#### Processing Fee & Earnest Money

- i) **Rs.500.00** (Rupees five hundred) only to be submitted along with the bid documents as **Processing Fees (Non refundable)** through Bank Draft, drawn in favour of the "**District Health & Family Welfare Samiti, North 24 Parganas**".
- ii) **Rs.5000.00** ( Rupees five thousand ) only to be submitted along with the bid documents as Earnest Money through Bank Draft, drawn in favour of the "**District Health & Family Welfare Samiti, North 24 Parganas**", which will be refunded to the unsuccessful bidder (s) soon after the completion of the tender process.
- iii) The Earnest Money will be kept in custody of the authority as a part of Security Deposit for the successful bidder (s).

  
**Chief Medical Officer of Health**  
**North 24 Parganas**