



Government of West Bengal
Office of the Additional District Magistrate and
District Land and Land Reforms Officer
North 24 Parganas, Barasat
e-mail ID : material.pge18@gmail.com

INVITATION OF QUOTATION

Memo. No. 28/M.Cell/2018

Date : 28/03/2018

Sealed quotations are invited from bonafide agencies having valid Trade Licence, PAN Card, GST Registration No. for immediate supply of following materials to the SDO, Barasat/ Barrackpore/ Bongaon/ Basirhat as per specification mentioned below in connection with the ensuing **West Bengal Panchayat General Election, 2018.**


Sl. No.	Item	Specification	Unit
1.	Pusher for Ballot Boxes	Size :18 Inch, Metal	Per 500 pcs.
2.	Pusher for Ballot Boxes	Size :18 Inch, Fiber/plastic	Per 500 pcs.
3.	Transparent waterproof polyethene Sheet for Wrapping Ballot Boxes	48" x 48" (Good quality)	Per 500 pcs.
4.	Gum Paste	150 ml. Tube	Per pcs.
5.	Trunk	Dimension : 30"(L)x16"(B)x12"(H) Galvanised	Per pcs.
6.	Trunk	Dimension : 36"(L)x20"(B)x18"(H) Galvanised	Per pcs.
7.	Photo Paper (inkjet)	A4 size, 9600 dpi, 50 sheets in a pack	Per pcs.
8.	Register (No. 2)	Good quality	Per pcs.
9.	Register (No. 4)	Good quality	Per pcs.
10.	Register (No. 6)	Good quality	Per pcs.
11.	Register (No. 8)	Good quality	Per pcs.
12.	Register (No. 10)	Good quality	Per pcs.
13.	Register (No. 12)	Good quality	Per pcs.
14.	Register (No. 14)	Good quality	Per pcs.
15.	Register (No. 16)	Good quality	Per pcs.
16.	Register (No. 18)	Good quality	Per pcs.
17.	Register (No. 20)	Good quality	Per pcs.
18.	Register (No. 30)	Good quality	Per pcs.
19.	Plastic Jacket with Nylon-lace	For 14 cm x 10 cm, Identity Card	Per 100 pcs.
20.	Plastic Jacket with Nylon-lace	For 12.5 cm x 10 cm, Identity Card	Per 100 pcs.
21.	Phoron (ফোরন)	6 " long	Per pcs.
22.	Safety pin	3.5 cm	Per 100 pcs.
23.	Stamp Pad Ink	30 ml.	Per pcs.
24.	Pencil (Copying)		Per dozen
25.	Lock & Key	6 Liver	Per pcs.
26.	Special Booklet	¼ Demy, 75 gsm. Yellow cover (Front & Back) – 2 pages White paper – 14 pages, Stitching in left side All pages including cover pages to be printed Both-side printing	Per book

Sl. No.	Item	Specification	Unit
27.	Envelope (clothline)	16" x 14", 80 gsm. White colour To be prepared & printed by the supplier	Per 100 pcs.
28.	Envelope (clothline)	20" x 18", 80 gsm. White colour To be prepared & printed by the supplier	Per 100 pcs.
29.	Envelope	14" x 12", 80 gsm. Unreaved craft paper To be prepared & printed by the supplier	Per 100 pcs.
30.	Envelope	14" x 12", 80 gsm. White colour To be prepared & printed by the supplier	Per 100 pcs.
31.	Envelope	14" x 12", 80 gsm. Coloured To be prepared & printed by the supplier	Per 100 pcs.
32.	Envelope	13" x 6", 80 gsm. White colour To be prepared & printed by the supplier	Per 100 pcs.

Quotations mentioning rate etc. will have to be dropped in the " QUOTATION BOX " lying in the office of the Special Land Acquisition Officer, North 24 Parganas, Barasat on any working day during office hours. The last date for submitting quotations has been fixed on 05.04.2018 at 12:00 noon.

Quotation will be opened on 05.04.2018 at 2:00 PM.

The authority reserves the right to accept or reject any of the quotations without assigning any reason whatsoever. The quotationers shall have to supply the materials according to specification within 4 days from the date of receipt of the supply order and submit his bill subsequently for payment.



ADM (LR) &
ADM-in-Charge, Forms & Material Cell
North 24-Parganas, Barasat

Memo. No. 28/1(12)/m-cell/2018

Dated : 28/03/2018

Copy forwarded for information and taking necessary action to :-

- 1) The District Magistrate & Collector, North 24-Parganas ;
- 2-5) The ADM(Gen), ADM(D), ADM(T), ADM(LR), North 24-Parganas
- 6-9) The SDO, Barasat / Barrackpore / Bongaon / Basirhat ;
- 10) The DPRDO, North 24-Parganas ;
- 11) The NDC, North 24-Parganas.
- 12) The D.I.O., N.I.C., North 24-Parganas with a request to upload the quotation in the District website.


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