

Government of West Bengal  
Office of the District Magistrate & District Project Director  
Sarva Siksha Mission  
North 24 Parganas, Barasat

NIT No: S-20014/1/2010-SSM/146480

Dated: 09/11/2017

**Sub: E-Tender for Procurement of Computer, Projector & peripherals for the schools under Computer Aided Learning Programme of SSM in North 24 Parganas.**

The Additional District Magistrate (G), North 24 Parganas invites e-item-rate tenders from the intending experienced & authorized Dealers/ Agencies having experience in relevant nature and magnitude in supplying of **Computer, Projector & peripherals** as noted in Schedule-C (Enclosed).

The accepting authority does not bind to accept the lowest tender and reserve the right to reject any or all of tenders received, without assigning any reasons. Rate should be quoted PER UNIT basis inclusive of all taxes, delivery & other charges & the lowest quoting bidder will be determined on the basis of TOTAL VALUATION & SINGLE PARTICIPATION WILL NOT BE ENTERTAINED. The items should be delivered & installed to selected schools of North 24 parganas within 5 days of receiving of Purchase Order. This is an e-procurement tender and also a two bid tender, First bid should contain document of earnest money, technical documents (i.e credential etc.) and Second bid should contain the financial offer to be submitted online. Manufacturer/Contractors/ agencies are requested to observe the required credential. If any agency found submitted bid with bellow credential or false credential the earnest money will be forfeited.

The firm should not have been Black Listed by any Central/ State Government / during last (5) five years for any reason.

**Contains:**

- A) Technical Bidding Format
- B) Financial Bidding Format



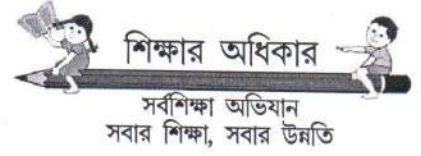
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## TECHNICAL BID

Technical Bid comprises Schedule- A & Schedule –B

### SCHEDULE-A

1. The Printed rate should be mentioned in both figure and word in Financial Bid form. No erasing/overwriting will be entertained.
2. Tender received after the stipulated time and date due to any reason whatsoever shall not be considered and the same are liable to be rejected.
3. Authority reserves the right to accept or reject any/all tender/s without assigning any reason whatsoever. The decision of the Authority is final and binding.
4. The bid should be signed by the bidder(s) in all pages with seal.
5. Incomplete and unsigned tenderer/s is/are liable to be rejected.
6. The intending bidders shall have to deposit Rs 45000/- (Rupees Forty Five Thousand only) as EMD. This shall be in the form of account payee Demand Draft on any Nationalized Bank/Scheduled Bank drawn in the favour of "Sarva Siksha Mission North 24 Parganas" payable at Kolkata without which the tender shall be summarily rejected. No Cheque / Money Order / Cash shall be accepted as EMD. EMD exemption will be allowed as per Govt. Norms. Bidders have to submit relevant Government Order for getting EMD exemption.
7. The EMD shall not attract any interest. The EMD of the unsuccessful bidder shall be returned within one month from the date of finalization of the tender.
8. The EMD of successful bidder will not be released until completion of the work. Taxes will be deducted as per Govt rules.
9. Any of the Bidders, who may desire, may remain present at the time of opening of the technical bid.
10. The items should be delivered & installed to selected schools of North 24 parganas within 5 days of receiving of Purchase Order in conformity with the specification. If it is found that delivery are not made according to the specification, the authority has every right to cancel the total lot or otherwise and forfeit the security money, blacklist the respective supplier and terminate the annual contract.
11. In case of failure of performance by any of the selected Agency, the work may be assigned by this department to any of the other Agencies or firm.



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12. The technical and financial bid are to be prepared separately by using two separate envelopes and the same should be submitted in a single sealed envelope super scribed "**Submission of Tender for CAL Project**" with a forwarding letter addressed to the Additional District Magistrate (General), North 24 Parganas.
13. Technical bid must contain the necessary documents (stated the schedule-B) and scheduled –C along with Earnest Money Deposit and other related tender papers except Financial Bid.
14. Financial Bid should contain only single rate with specification in the given format (refer Schedule-C).
15. The accepted rate will remain valid for 1 year from the date of acceptance of the rate.
16. Bills in duplicate along with signed challans must be submitted to the Additional District Magistrate (General), North 24 Parganas after making successful delivery of the order printed article for the necessary payment in due course.
17. Neither payment shall be made in advance nor shall any loan from any bank or any financial institutions will be recommended on the basis of the order of aware of work. All payments shall be made by institutional way. The Department shall be at liberty to with hold any of the payments in full or in part subject to recovery of penalties.
18. I.T will be deducted at source as per Government Rule.
19. The Department will have the right to call upon information regarding status of work at any point of time.
20. Earnest money / Security money deposit will be forfeited in the following cases.
  - a) The Bidder withdraws tender after opening the acceptance.
  - b) The selected bidder fails to accept order, refuses either wholly or partly the offer that would be made by.
  - c) The selected bidder fails to deliver the ordered article within stipulated time as mentioned in the work / supply order.
21. Financial Bids will be opened only for those bidders who are successfully qualified in the technical Bid.
22. The bids are to be submitted in the ORIGINAL TENDER FORMAT issued from this office. No other formats will be considered.
23. Tender with overwriting condition will be summarily rejected.
24. The rates so quoted must be inclusive of all taxes and all charges. No extra charges will be entertained.



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25. The applying firm must be registered with the GST, Income Tax & Professional Tax.
26. Support staff strength of the applying agency should be more than 30.
27. The firm shall not assign the work or any part of it to any other person or party without having first obtain permission in writing of the authority.
28. The last date of physically submission of original Demand Draft against earnest money in the tender box kept in chamber of the District Project Officer, Sarva Siksha Mission, North 24 Pagnanas, Barasat on 29/11/2017 up to 1:00 PM. The filling and Signed Tender Form must be uploaded in Technical Bid of e-Tender otherwise participants will be rejected.
29. Details of the Tender will be available in <https://wbtenders.gov.in> and it will be also available on [www.north24parganas.gov.in](http://www.north24parganas.gov.in)
30. Technical Bids will be evaluated first. Financial Bids will be evaluated only for those Agencies which will be found eligible in Technical Bids.

Declaration

We/I agree all the terms and conditions mention above and all the information supplied by us / me are true our/my knowledge.

Signature of the Tenderer



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**SCHEDULE-B**

General Information:

|                                 |  |
|---------------------------------|--|
| 1.Name of the Bidder            |  |
| 2.Full Address of Office        |  |
| 3.Phone No. & Fax No.           |  |
| 4.e-mail ID                     |  |
| 5. Year of Starting of Business |  |

Similar nature of job under taken in the past, give details:

| SL | Name of the Organization | Year | Order No. | Value of Job |
|----|--------------------------|------|-----------|--------------|
|    |                          |      |           |              |
|    |                          |      |           |              |
|    |                          |      |           |              |
|    |                          |      |           |              |
|    |                          |      |           |              |
|    |                          |      |           |              |
|    |                          |      |           |              |

At the following document (photo copy) duly self attested must be submitted:

- Current Trade License .
- GST Registration Certificate.
- Last GST Return Copy.
- Income Tax Return for the assessment Year 2015-2016.
- Permanent Account Number (PAN) Card.
- Professional Tax Challan with current validity.
- Last 3 Years Audited Balance Sheet.
- Credential Certificate with a min. of Rs. 9 lakh in a single order (Completion Certificate or TDS Certificate will only be entertained) from any Government/State or Central Govt. Department.
- Annual Turnover of Rs. 50,00,000/- or more in last Financial Year 2015-16.
- Support staff strength details.



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**SCHEDULE-C**

| Item                 | Specification   | Qty | Rate Per unit  |
|----------------------|---|-----|--|
| Desktop Computer     | HP 280 G2 [Intel i3 64 bit processor (3.4 GHz or higher), 4 GB DDR3 RAM, HDD 500 GB or higher SATA 7200 rpm Monitor: Minimum 17" diagonal, resolution 1280X1024 VGA interface and cable (Preferably integrated stereo speakers) TCO-03 compliant, LED colour monitor. Mouse & KBD: Minimum USB 2 button optical scroll mouse with pad, PS-2/USB standard KBD. OS: Minimum Pre load windows 8.1 or higher with DVD media & license. Warranty: 3 years on site comprehensive (firmware utility component) after user acceptance certificate. Optical Drive : DVD-RW]. | 28  | Unit means (4 Desktop Computer + 4 UPS+ 1 Projector) |
| Multimedia Projector | Epson X31 LCD Projector [White and Colour Brightness at 3,200lm XGA resolution High contrast ratio of 15,000:1 Horizontal keystone slider 10,000 hours lamp life in eco-mode  | 7   |  |
| UPS                  | APC Line Interactive UPS with AVR for computer suitable for single phase AC input 160V to 280V.   | 28  |  |

**(ALL ITEMS WILL BE COVERED BY WARRANTY AS APPLICABLE.)**

| Sl.No | PARTICULARS   | DATE & TIME          |
|-------|---|----------------------|
| 01.   | Date of Uploading of NIT and other documents(s)   | 09/11/2017, 1:00 P.M |
| 02.   | Date of starting of download the documents.   | 09/11/2017, 2:00 P.M |
| 03.   | Date of starting of submission of Technical Bid & Financial Bid   | 09/11/2017, 2:30 P.M |
| 04.   | Date of closing of submission of Technical Bid & Financial Bid documents.   | 29/11/2017, 1.00 P.M |
| 05.   | The last date of physically submission of original Demand Draft against earnest money in the tender box kept in chamber of the District Project Officer, North 24 Pagnanas, Barasat | 29/11/2017, 1.00 P.M |
| 06.   | Date of Opening of Technical Bid at office chamber of the Additional District Magistrate( General), North 24 Parganas.  | 4/12/2017, 1.00 P.M  |
| 07.   | Opening of Financial Bid at office chamber of the Additional District Magistrate( General), North 24 Parganas.  | 7/12/2017, 1.00 P.M  |

**ADDITIONAL DISTRICT MAGISTRATE(GENERAL)**  
**NORTH 24 PARGANAS**



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Copy forwarded for information to the:

- State Project Director, PBSSM, Bikash Bhawan, Salt Lake, Kolkata – 700091 with a request to arrange for putting up the Notice Board of your office.
- Sub-Divisional Officer, Barasat (Sadar)/Basirhat/Bongaon/Barrackpore/Bidhannagar Sub Division, with a request to arrange for putting up the Notice Board of your office.
- Nazarath Deputy Collector, North 24 Parganas with a request to arrange for putting up the Notice Board of Nazareth Section of District Collectorate, North 24 Parganas.
- District Inspector of school(Secondary Education), Barrackpore Council with a request to arrange for putting up the Notice Board of your office.
- District Inspector of school(Primary Education), with a request to arrange for putting up the Notice Board of your office.
- District Information & Cultural Officer, North 24 Parganas with a request to circulate copy of tender Notice to all concerned.
- District Informatics Officer , National Informatics Centre, North 24 Parganas with a request to host the Notice Inviting Tender in the Official Website([www.north24pargans.gov.in](http://www.north24pargans.gov.in)) of this district.
- CA to Sabhadhipati, Zila Parisad, North 24 Parganas for information of the Sabhadhipati, Zila Parisad, North 24 Parganas.
- CA to District Magistrate, North 24 Parganas for information of the District Magistrate, North 24 Parganas.
- CA to Additional District Magistrate, North 24 Parganas for information of the Additional District Magistrate, North 24 Parganas.

  
ADDITIONAL DISTRICT MAGISTRATE( GENERAL)  
NORTH 24 PARGANAS