

OFFICE OF THE PROJECT DIRECTOR
DISTRICT RURAL DEVELOPMENT CELL
NORTH 24 PARGANAS ZILLA PARISHAD

(Under The Administrative Control of Panchayat & Rural Development Deptt., Government of West Bengal)

K.N.C. Road, Barasat Angana Building, 2nd Floor, Kolkata-700124.

Memo No: 13th Kokata SARAS/818/DRDC

Date: 12/10/17

NOTICE INVITING TENDER FOR CLEANING & SWEEPING WORKS

Sealed Tenderers are hereby invited for cleaning & sweeping works in connection to the 13th KOLKATA SARAS Mela (2017-18) to be held at Bidhannagar Mela Ground, Saltlake from 24th Nov 2017 to 4th Dec 2017. Approximate numbers of stalls to be erected in the fair is 240 having 100 (10' X 10') sq. ft. in each stall, 15 (Fifteen) nos. food stall for 150 (15' X 10') sq. ft. each, 40nos of kiosk and other infrastructure arrangement such as pavilion, office room & VIP room with toilet facilities, Samiana in front of stage with sitting arrangement of visitors covering around 29000 sq. ft. of area and kitchen Sheds. The pavilion consists of glass window facilities & front gates to be decorated as per direction of the tender inviting authority. Description of items required for the fair is mentioned below. Quotationers are requested to submit the rate as per the prescribed format mentioned below with job description:

Sl. no.	Description of work	No. of Labour to be engaged	Labour Rate(For each Labour as per Govt. of WB Rule	Service Charge per labour(Unskilled)	Uniform of two different colour for sweeping team along with printing the name of 13 th Kolkata SARAS	Total cost for whole mela period (without tax)
1.	Cleaning & sweeping of the whole mela, ground toilets, Food Park area without Bleaching Powder, Muriatic Acid, Carbolic Acid.	Minimum 30	287/- (unskilled)			
2.	Cleaning & sweeping of the whole mela ground toilets, Food Park area, with Bleaching Powder, Muriatic Acid, Carbolic Acid.	Minimum 30	287/- (unskilled)			

Job specification:-

1. Keep the whole mela ground clean during the mela period.
2. Keep the toilets clean during the mela period.
3. Keep the stalls including pavilion clean during the mela period.
4. Keep the Food Court clean during the mela period.
5. Keep the Stage & Green room clean during the mela period.
6. Any other places as directed by the tender inviting authority.

Terms and conditions:-

1. Tenderers must submit same type of certificates of last 3 year. Credential certificates should be issued not below the rank of DDO.
2. Tenderes must submit ST/VAT,GST Registration Certificate,PAN, PTC,Trade Licence,Last three year Income tax return file, Last three year profit & loss statement & Balance sheet, Last three years Vat return certificate.

Ph No. 2552-3037, Fax No. 2562-5373

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E:letter

Email id: pddrdc @ gmail.com




3. Labour rate will be calculated as per minimum wages rate of West Bengal Govt. labour Act. As per the Rate of unskilled rate. Over time will be calculated as per rule.
4. L1 will be selected as per service charge rate in percentage.
5. No TA / DA will be paid extra.
6. Rate should neatly in figure and words and should be dropped in the tender box kept in the office of the Project Director, D.R.D.C., North 24 Parganas Zilla Parishad, Angana Building, Barasat till **26/10/2017 between 11.00 am to 4.00 pm.**
7. Earnest Money is to be deposited in the form of **Demand draft/Account Payee Cheque of Rs.2000/-**(Two Thousand Only) from any Public Sector Bank or other than Public Sector Bank in favour of PROJECT DIRECTOR,D.R.D.C, NORTH 24 PARGANAS
8. The tender will be opened on **27/10/2017 at 2.00 pm** in the office of the Project Director, DRDC, North 24 Parganas. All tenderers may remain present during opening of the tenders.
9. Work of poor quality will not be accepted.
- 10.No advance payment will be made from this end.
- 11.Payment will be made after satisfactory completion of the requisite works and on the basis of actual work done.
- 12.The envelope should be sealed properly and 13th KOLKATA SARAS MELA, (2017-2018) (Cleaning & Sweeping) should be written in bold letters on the envelope.
- 13.The undersigned has right to accept and or reject the rates so offered without showing any cause. The undersigned is not bound to accept the lowest rates offered.
- 14.Please check the website www.north24parganas.in for details.

Project Director, DRD Cell &
Addl. District Mission Director,
DMMU, North 24 Parganas &
Nodal Officer of 13th Kolkata SARAS Mela,

Memo No :13th Kokata SARAS/R68 /1(10)/DRDC

Date: 12/10/17

Copy forwarded for information to:-

1. The State Mission Director & Chief Executive Officer, WBSRLM.
2. The Joint Secretary to the Govt. of West Bengal & Additional Chief Executive Officer, WBSRLM Panchayat & Rural Development Department.
3. The District Magistrate, North 24 Parganas.
4. The Addl. Executive Officer, North 24 Parganas Zilla Parishad.
5. The Superintendent of Police, North 24 Parganas.
6. The Sub-Divisional Officer, Bidhannagar, North 24 Parganas.
7. The District Informatics Officer, NIC, North 24 Parganas with the request to upload the notice in to the District Website.
8. The District Information and Cultural Officer, North 24 Parganas.
9. A.B. Dwari, Procurement Consultant, WBSRLM, North 24 Parganas.
10. Notice Board of D.R.D.C

Project Director, DRD Cell &
Addl. District Mission Director,
DMMU, North 24 Parganas &
Nodal Officer of 13th Kolkata SARAS Mela,

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Encl: 1

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