



Government Of West Bengal  
Office Of The Child Development Project Officer  
Basirhat-II ICDS Project  
Kholapota , North 24 Parganas

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Ph.No:03217-249-142

Memo No : 152 / ICDS / Basirhat-II

Dated:04.08.2017

**NOTICE INVITING TENDER FOR STORING & CARRYING OF DIETARY ARTICLES AND OTHER ITEMS FOR  
BASIRHAT-II ICDS PROJECT**

Sealed tenders are hereby invited from bonafide Contractors, Co-Operative Societies and SHGs for storing & carrying of dietary articles and other items of Basirhat-II, ICDS Project for one year from the date of approval of the tender by DLTC.

Details information terms & conditions and tender forms are available in the Project office.

1. **Distribution of tender form:** 10.08.2017 to 18.08.2017 all working days from 12.00 noon to 3.00 PM from the Office of the CDPO, Basirhat-II ICDS Project.
2. **Submission of sealed tender :** On 25.08.2017 from 11.30 PM to 2.30 PM at the office of the Sub-Divisional Officer, Basirhat.
3. **Opening of tender box :** On 25.08.2017 at 3.00 pm. At the Office of the Sub-Divisional Officer, Basirhat

**TERMS AND CONDITION**

The C.D.P.O., Basirhat-II or Supplier will intimate the Storing Agent quantity for Storing and the C.D.P.O. Basirhat-II will issue delivery order of Dietary articles and other items for respective A.W. Centres under his jurisdiction to the contractor from time to time. The Contractor shall carry the Dietary articles and other items as directed up to the mentioned place within the stipulated time and submit the individual receipts signed by AWWs positively just after completion of supply through carrying.

The intending tenderer shall submit the rates in the form to be supplied from the office of the C.D.P.O., Basirhat-II.

The Tenderer shall quote the Rate of Storing and Carrying works Separately .

**Condition of the Go-down for Storing**

- 1) Go-down is to be situated in Ground floor by the road side and must be situated within 01 km of the project office preferably nearest to the Project office.
- 3) Documents of ownership of the Go-down will be free from all encumbrances to be annexed.
- 4) Go-down to be spacious for storing at least 1500 (One thousand five hundred) qtl. of dietary articles. Specification of the Go-down must be stated in details ie. Area ( Length, Breadth, Height), Dag No, Khatian No., Mouja ( Copy of parcha).

**C. D. P. O.**  
**Basirhat-II, 24 Pgs. (N)**

- 5) If rented, No objection declaration on 10 Rs. stamp paper by the owner mentioning period of rent and condition is to be submitted.
- 6) Go-down must be vetted.
- 7) Go-down must have Dun-age facility, Pest Control and Fire Extinguisher.
- 8) Before submission of the tender the tenderer has to arrange for inspection of the Go-down to ascertain the condition whether it is fit for storing the dietary articles with highest security.
- 9) Arrangements for staging of Dietary articles and other items and safe storing to be provided by the Tenderer.
- 10) Go-down must have joint lock & key system so that door can only be opened jointly by the project Storekeeper & Go-down-keeper.
- 11) A traditional weighing scale with weighing measures to weigh up to 50kg. must be provided in the Go-down.
- 12) The Storing Agent will have to maintain a Stock Register.

#### **Earnest money and security deposit**

The tenderer shall submit the tender paper quoting the rate along with requisite earnest money of Rs.5,000/- (five thousand only) either in N.S.C./K.V.P. duly pledged or by Bank Draft in favour of the Child Development Project Officer, Basirhat-II North 24 Parganas. The successful tenderer shall have to deposit security money of Rs.20,000/- (Twenty thousand only) either in N.S.C./K.V.P. duly pledged or by Bank Draft in favour of the Child Development Project Officer, Basirhat-II North 24 Parganas.

#### **General terms and condition**

The tenderers are requested to read carefully the terms & conditions as mentioned here in under and failure in observing the below noted formalities may cause disqualification and the offered rate may be rejected.

- 1) The tenderer should submit the rate in mentioned form along with the earnest money and required paper in a sealed cover super scribing "Tender for Storing agent and Carrying Contractor" for Basirhat-II, I.C.D.S Project.
- 2) The tenderer should submit the quoted rate/rates along with current Income Tax., Professional Tax. Etc. clearance certificate issued from competent authority.
- 3) In case of Co-Operative Societies need exemption from payment of earnest money and security deposit must submit current formal recommendation in the name of Co-operative by the A.R.C.S., and also an undertaking signed by the Executive Officer of the Co-operative.
- 4) The earnest money of all unsuccessful tenderers will be released after final acceptance of rate by the D.L.T.C. on the basis of the respective application.
- 5) After final acceptance the successful tenderer shall have to execute a bond of contract detailing the terms and conditions on a Non-Judicial stamp paper of Rs.50/- (Rupees fifty only) and cost of which will have to be borne by the tenderer along with the security deposit as



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Basirhat-II, 24 Pgs. (N)**

mentioned within seven days from the date of receipt of intimation of acceptance failing which the earnest money so deposit will confiscated and his bid will be cancelled.

- 6) The selected Storing Agent will arrange to store the dietary materials as soon as the information received from the undersigned or from the side of the supplier. The arrival of dietary articles must be intimated to the undersigned.
- 7) The selected Carrying contractor will deliver the dietary articles and other items to the A.W.C.s in the respective place as directed by the undersigned.
- 8) Tenderers are to submit justification of rate in official letterhead addressing the CDPO, Basirhat-II. Candidature as Tenderer will be rejected if justification of rate does not satisfy the authority. No clarification of rejection on this ground will be disclosed.
- 9) Tenderers are to submit credential certificate of successful Carrying and Storing of dietary articles at ICDS Project in Basirhat Subdivision, in last three years, issued by concerned CDPO or SDO, Basirhat or DPO, ICDS, North 24 Parganas

10) The selected Storing and Carrying contractor will be respectively liable for any loss or damage of Dietary Articles and Other items or short fall in weight for storing and delivery of articles to different Anganwadi centres under this project.

- 11) The selected Storing Agent and Carrying contractor cannot use any part of the Go-down of his own purpose.
- 12) The tenderer is strictly prohibited for subletting any part or full it for his own purpose. The authority may visit the Go-down and stock at his discretion without prior intimation to the selected Storing cum carrying contractor.
- 13) The tender will valid for one year from the date of acceptance by The D.L.T.C. The authority may extend the period of contact with the same terms and condition on dire necessity for the interest of public service. In that case tenderer will have to continue without resistance.
- 14) Any failure shall lead to the forfeiture of security money.
- 15) Nothing binds the authority to accept the lowest rate and authority reserves the right to reject or accept the tender in part or full without assigning any reason or what so ever.

**Tender form will only be issued against formal application on letterhead along with copy of following documents**

A) Valid Trade License and Registration Certificate

B) Credential certificate as mentioned in pt. 09, Terms & condition.

C) Up to date IT return, sale Tax return etc Tax return

D) Details of Go-down : Parcha , sanctioned plan, sanctioned certificate of Go-down by competent authority, No objection certificate of the owner on Rs.10/- stamp paper if not owned by the tenderer.

  
Child Development Project Officer

Basirhat-II ICDS Project

North 24 Parganas

**Memo No.** 152 /1(58) /ICDS/Basirhat-II

**Dated:** 04.08.2017

Copy forwarded for information and necessary arrangements for wide publication to :-

1. The District Magistrate, North 24 Parganas
2. The Addl. District Magistrate (Gen), North 24 Parganas
3. The Sub-Divisional Officer, Basirhat, North 24 Parganas
4. The District Information & Cultural Officer, Govt. of West Bengal, North 24 Parganas

with request for taking necessary action for publication in Leading News Papers as per Govt. norms.

5. The District Programme Officer(ICDS), North 24 Parganas
6. The D.I.O ,NIC, North 24 Parganas with the request to upload the NIT in the District Website.
7. The M.L.A. Basirhat (Uttar), North 24 Parganas.
8. The Sabhapati , Basirhat-II P.S , North 24 Parganas.
9. The B.D.O. Basirhat-II, North 24 Parganas.
10. The B.M.O.H. Basirhat-II, North 24 Parganas.
11. The B.L.R.O. Basirhat-II, North 24 Parganas.
12. The Post Master ,Kholapota Post Office, North 24 Parganas.
- 13-56. All CDPOs, North 24 Parganas.
57. Office Notice board
58. Office copy

  
Child Development Project Officer

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