



Government of West Bengal
Office of the District Magistrate
North 24-Parganas, Barasat
(Development & Planning Section)

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Memo No. 1648(40) Dev(D)

Dated... 17/04/2012

Vacancy of Posts

'Walk-in-Interview' for selection of SAEs and Accountant-cum-data Entry Operator for the Development and Planning Section, O/O District Magistrate North 24 Parganas will be held at the office chamber of the Secretary North 24 Parganas Zilla Parishad on 27.04.2012(Friday). The hiring of SAEs on contractual basis will be for a period of one year.

The intending candidates are requested to report to the Secretary North 24 Parganas Zilla Parishad with complete biodata with his/her photograph pasted thereon, testimonials and previous work experience certificate at the time of interview.

Sl No.	Name of the Post	Max age limit	No of vacancies	Educational Qualification	Remuneration
1	SAE	50years as on 01/01/2012	2(two)	LCE(Licensed Civil Engineer) with adequate knowledge of computer aided design(CAD), data entry and maintenance of accounts related to different schemes.	20,000/- pm (consolidated)
2	Accountant-cum -DEO	50years as on 01/01/2012	1(one)	Graduate in Commerce having adequate knowledge in Govt. Accounting Procedure and Data Entry Operation.	16,000/- pm (consolidated)

Time of reporting for both the posts will be:-

- ☛ 10:30 am for SAEs
- ☛ 12:30 pm for Accountant cum DEO.

N.B. No traveling allowance will be paid to the candidates.



Chairman

Selection Committees

on Engagement of

SAEs and Accountant cum Data-Entry-Operator
for the Development & Planning Department

&

Secretary

Zilla Parishad

North 24 Parganas