



Office of the Rogi Kalyan Samiti, North 24 Pgs. District Hospital  
&  
Superintendent  
North 24 Parganas District Hospital



Memo No: 1953

Dated :- 7/5/20

**NOTICE**

As per G.O no 109-HS/(MS)/386691/HFW-43011(11)/85/2021 Dt 30/4/2021 of the secretary, govt of W.B, interested eligible candidates are invited to appear in the Walk in Interview board on 13<sup>th</sup> may, 2021 at 11.00AM at the Office of the Superintendent, North 24 Parganas District Hospital, Barasat, Kol-124 for the engagement of a Data entry Operator on purely temporary basis for initially 2(two months).

Sl No	Name of the Post	Posting	Remuneration (Rs)
1	DEO	Barasat District Hospital	13560/-

**Important information for the candidates**

1. Carry a CV with a recent Passport Size Photo.
2. Carry all original documents along with self-attested photo copy, (MP or Equivalent Mark Sheet, Admit Card, H.S Mark Sheet, Graduation Mark sheet, Experience certificate. Computer certificate.

**Eligibility criteria of Data Entry Operator**

A	Educational Qualification	Graduate from any recognized university and having at least 1 years Dip/Certificate course in Computer application from Govt. Regi. Institute
B	Technical Knowledge	Working knowledge of computer with Ms Word, Ms Excel, Ms power Point, Ms Access and internet
C	Working Experience	Minimum 1 years Exp in Govt. sector or 2years for private sector.
D	Age	40 years or less as on the 1 <sup>st</sup> date of publication of the advertisement

Member Secretary , RKS  
&  
Superintendent  
(N) 24 Pgs, Hospital

Copy forwarded for information to :-

1. The Director of Health Services, WB, Swasthya Bhavan, Kol-91
2. The Mission Director (NHM) & Executive Director, WBH&FWS
3. The Director of Finance, NHM, WBH&FWS
4. The District Magistrate, North 24 Pgs
5. The DIO, North 24 Parganas  
(with request to publish the advertisement in the websit [WWW.North24pgs.gov.in](http://WWW.North24pgs.gov.in))
6. The Chief Medical officer of Health, North 24 Pgs
7. The Dy. CMOH/I/II/III, North 24 Pgs
8. The AO, CMOH office, North 24 Pgs
9. The Superintendent, North 24 Pgs Dist Hospital
10. The Dr. A Chatterjee MO, MMW North 24 Pgs Dist Hospital
11. The Asst. Superintendent, North 24 Parganas Dist. Hospital

Member Secretary , RKS  
&  
Superintendent  
(N) 24 Pgs, Hospital