



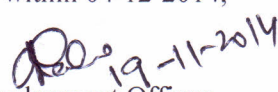
Government of West Bengal  
Office of the Block Development Officer  
Barrackpore-I Development Block  
Vill. Panpur , PO: Narayanpur , Dist North24Parganas , Pin code :743126

**Notice**

Applications are invited for 1(one) Block Level Data Entry Operator of Cooked Mid-Day Meal Programme (CMDMP) on contractual basis under Barrackpore-I Development Block .

1. Name of the Post : Data Entry Operator .
2. Employment Type : The engagement shall be purely temporary and on contractual basis and may be terminated at the completion of the job or at the end of the project whichever is earlier or if the performance of the personnel is found to be not satisfactory .
3. Qualification : The candidate shall a) be a citizen of India , b) Graduation in any discipline from a recognized university , c) have at least 6(six) months formal training with certificate in computer application .
4. Age : Not less than 18 years and not more than 37 years as on 1<sup>st</sup> January , 2014. 5 years , 3 years and 8 years relaxation is allowed for SC/ST , OBC and Physically Challenged candidates respectively .
5. Professional Fees : The engaged / appointed DEO will get professional fees at a consolidated rate of Rs. 11,000/- per month .
6. Job Responsibility : To assist in the implementation of various schemes for the department and to perform other duties as may be assigned by the head of the office .
7. Last date of Submission of application 04-12-2014 .
8. Date of Examination/Interview : Date will be informed to the shortlisted candidates .
9. Selection Procedure : Selection will be made on the basis of Marks obtained in the Examination/Interview and technical test .
10. How to apply : Eligible candidates are requested to submit their bio-data in prescribe format attached to this notice along with attested copies of testimonials in support of a) Date of birth , citizenship and address proof , b) Qualification , c) Certificate of SC/ST/OBC/Physically Challenged if applicable , d) Two copies of recent passport size color photograph duly signed across by the candidate , one of which should be pasted on the application format .


Complete application form in envelope to be submitted to the office of undersigned within 04-12-2014, 05.30 p.m.

  
Block Development Officer,  
Barrackpore-I Development Block  
North 24 Parganas  
Dated. : 19-11-2014

Memo No. : 5018/1(14)

Copy forwarded for information to :

1. The District Magistrate , Mid Day Meal Section , North24Parganas.
2. Addl. Executive Officer (ZP) , North24Parganas.
3. The Sub Divisional Officer , Barrackpore.
4. The Office of the Sub-Regional Employment Exchange , Barrackpore , North 24Parganas.
5. The District Informatics Officer , NIC , North24Parganas.
6. Sabhapati , Barrackpore-I Panchayat Samiti.
- 7-14. Prodhan..... Gram Panchayat , under Barrackpore-I Development Block.

  
Block Development Officer,  
Barrackpore-I Development Block  
North 24 Parganas

**For Office Use only**

Serial No.

Roll No.

One recent passport  
size photograph duly  
signed by the candidate  
to be pasted here

To  
The Block Development Officer,  
Barrackpore-I Development Block  
P.O. : Narayanpur ,North24Parganas  
Pin - 743126

Sir,

I beg to apply for the post of Data Entry Operator of Cooked Mid-Day Meal Programme (CMDMP) on contractual basis under Barrackpore-I Development Block and I beg to submit my particulars as per prescribed format, given below.

1. Full Name ( in block letter) :
2. Name of the Father/Husband :
3. Date of Birth :
4. Sex( Male /Female) :
5. Nationality :
6. Permanent Address :
7. Contact No
8. e-mail id :
9. Whether belong to SC/ST/OBC / Physically Challenged :  
(if yes, give attested supporting documents)
10. Educational Qualification :

Examination	Board/Council/University	Year of Passing	Percentage

12. Technical Qualification :  
(give attested supporting document)

Date:

\_\_\_\_\_  
Signature