



GOVERNMENT OF WEST BENGAL
Office of the Sub-Divisional Officer
Basirhat, North 24 Parganas

Phone No : (03217) 265-297/299/267-297 Email Address : sdobasirhat@gmail.com

Memo. No. 754_/DEV(Health)

Dated 14-07-2022

ADVERTISEMENT NOTIFICATION FOR SELECTION OF
BLOCK PROGRAMME COORDINATOR(ASHA) UNDER N.H.M,BASIRHATSUB-DIVISION,
NORTH 24 PARGANAS

Application are hereby invited from the eligible candidates for Selection of Block Programme Coordinator(ASHA)on purely contractual basis under NHM, Basirhat Sub-Division, North 24 Parganas. Interested candidates are being requested to submit their application in the prescribed format(ANNEXURE-A) attached herewith within below mentioned timeline(except Saturday/Sunday & Public Holiday). No application will be considered after stipulated date as mentioned below and without the specified format. Separate applications have to be submitted for separate Blocks.

Date of submission of application from : _15.07.22_ to _26.07.22_

Time of submission of application from 11: a.m to 03:00 p.m on all working days except Saturday, Sunday and other Govt holidays.

Venue of submission of application form :Office of the Sub-Divisional Office,Basirhat.

The details of eligibility criteria for selection along with the reservation status and remuneration for the post are given below.

Eligibility criteria:-

Masters's degree in Social Science / Sociology / Social Anthropology / Social Work (MSW) / Business Administration (MBA) / Economics / Rural Development / Mass Communication.

OR

Graduate degree in any discipline with minimum 2 Years' experience in health projects.

Preference will be given to candidates with working experience in ASHA Programme.

Knowledge in Ms Office & Internet.

Ability to communicate effectively.

Ability to work hard.

Willing to travel extensively.

Should be a resident of the same Sub-Division where he / she is applying

- ❖ Age should not exceed 40 years as on 01.01.2022. Upper age relaxation will be 5 years for SC/ST and 3 years for OBC.(For all candidates born not before 01-01-1982; for SC/ST candidates born not before 01-01-1977 and for OBC candidates born not before 01-01-1979).

Self attested Documents to be Submitted / Shown mandatorily by the applicant which will be checked/verified before selection of BPC(ASHA) .

:-

- *Photocopy of the proof of residence.
- *Photocopy of mark sheets of Higher Secondary or Equivalent, Graduation, and Master's degree, as applicable
- *Photocopy of age proof of the candidate.
- *Cast certificate (if applicable)
- *Experience Certificate (if any)
- *Certificate on computer knowledge

** The Selection Committee hold the right to cancel any application without offering any reasons thereof if it is found in contravention to the eligibility criteria at any stage of selection process.

Remuneration for the post: Rs. 15000/- per month.

Status of vacancy positions:

Name of Block	No. of posts Sanctioned	No. of Vacancy	Reservation status
BADURIA	02	01	ST-1
BASIRHAT-II	02	01	UR-1

How to apply:

Prospective and interested candidates should fill up prescribed application form (Annexure-A) in her own hand writing with blue/black pen and enclose the following document:

- ❖ Two (02) copies of identical Passport size colored photo, one for application form and another for Admit Card.
- ❖ An envelope (Size: 23cm X 10cm) with postal stamp or Rs. 25/- affixed and the full postal address of the candidate written on.
- ❖ The envelope containing the Application Form and enclosures should be superscripted as **“APPLICATION FOR ENGAGEMENT AS BPC(ASHA), name of the Block applied for**”and should be addressed to and to be submitted a preferably by hand to:

**The Office of the Sub-Divisional Officer
Basirhat**

PO- Basirhat. P.S.- Basirhat

Dist :North 24 Parganas, Pin- 743411

- ❖ Application by Whatsapp/e-mail/SDO office drop box shall not be entertained.
- ❖ Incomplete/erroneous application / unsigned application/ application without any or all of the required documents shall be summarily rejected, and no consideration in this regard shall be allowed.
- ❖ Application received after 03:00 pm on 26.07.22 will not be entertained.
- ❖ Application received after due date and time due to postal delay of any other reason will not be considered.

General Conditions:

1. Carefully read the instructions mentioned above before applying. Fill up Application Form with due care.
2. Help Desk has been set up at the SDO Office has been briefed, too. They may be approached.
3. Submission of the application does not guarantee an appointment.
4. In case of any misrepresentation of facts and documents the applicant shall be disqualified at any time and at any stage during the process of selection appropriate legal action may be taken against the candidate.
5. The Sub Divisional Level BPC(ASHA) Selection Committee reserves the right to alter the mode of examinations or to cancel part of whole of any process of engagement including provisions/clauses of this notice or application at any stage, if required.
6. Beware of touts & job racketeers trying to deceive you by false promise(s) of securing job as "BPC(ASHA)" either through influence or by use of unfair means. Please beware of unscrupulous cements and do not fall in their trap. Any attempt on the part of candidate to be selected by unfair means request through persons, officials or agencies etc. will disqualify her candidature.
7. Application received after 03:00 pm on 26.07.22 will not be entertained.
8. The decision of Block Programme Coordinator(ASHA), Selection Committee, Basirhat SD will stand final.

All eligible candidates are requested to check the Website: www.north24paraganas.gov.in and www.wbhealth.gov.in for information and downloading of application forms.

Date of Written test and computer skill test will be notified / informed later on.



**Sub-Divisional Officer
Basirhat, North 24 Parganas**

13. Details of experience in Health Projects :

Organization	Govt. / Private / NGOs	Period		Total Experience
		From (date)	To (date)	

I hereby declare that all the statements made by me in the application are true and complete to the best of my knowledge and belief. I also understand that in case any of my statement is found false or incorrect during any stage of recruitment process, my candidature is liable to cancellation and/or I shall be liable for any other penal action that may be taken under the concerned rules.

Yours faithfully,

Signature of the Applicant

Date:

Place:

(Receipt)

Application No :

Received from Sri/Smt _____ Application Form for the Recruitment of Block Programme Coordinator(ASHA), Basirhat Health District.

*Contents/Enclosures not verified.

Signature of Receiving Official